

# Investigation Team – Progress Report

Appendix A

## Training

In accordance with the Disciplinary Policy, all employees conducting disciplinary investigations are required to attend a mandatory, one day Investigating Officer training course. The course has been created, developed and is delivered by, the investigation team. This year, 4 sessions have been delivered with 26 attendees. All attendees completed feedback forms and the course continues to attain 100% satisfaction with positive feedback.

## Resources

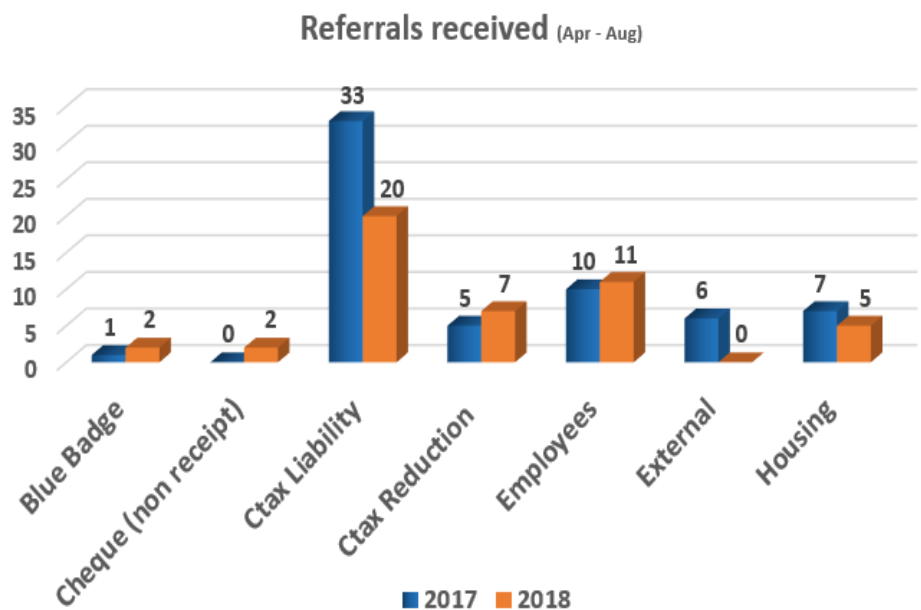


The Investigation Team consists of 1.5fte staff, a Professional Accredited Counter Fraud Manager / Accredited Counter Fraud Specialist, and a Counter Fraud Technician.

A vacant Investigating Officer post has been deleted this year, as part of the budget savings.

## Reactive - Referrals

47 referrals were received by the team, compared to 62 for the same period last year:

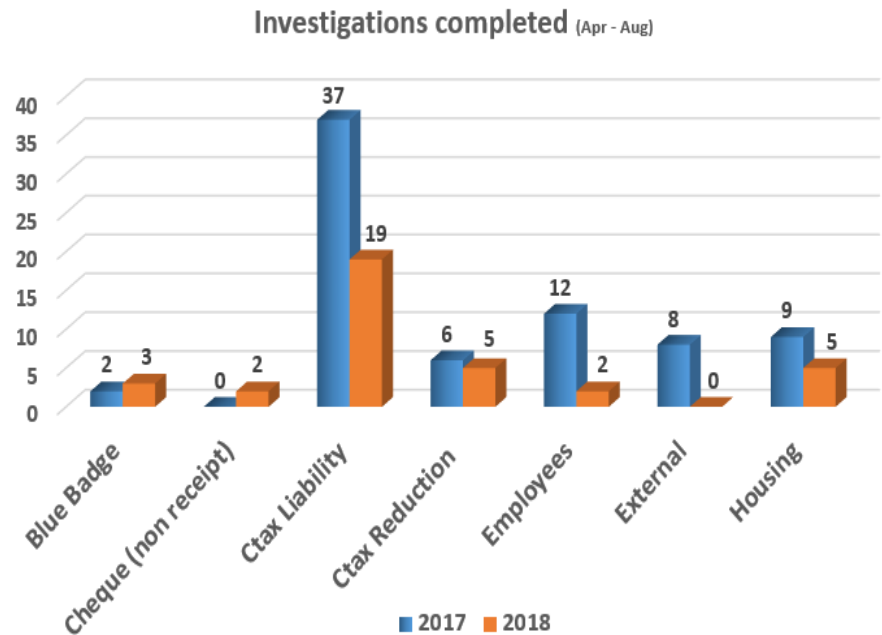


The majority of referrals continue to relate to Council Tax Liability issues, predominantly when a discount or exemption has been granted and eligibility is questioned. These may be received from the Council Tax team, members of the public or data matching.

The number of referrals received has reduced, as a result of the cyclical nature of the National Fraud Initiative output and the reduction in investigation team capacity.

## Investigations completed

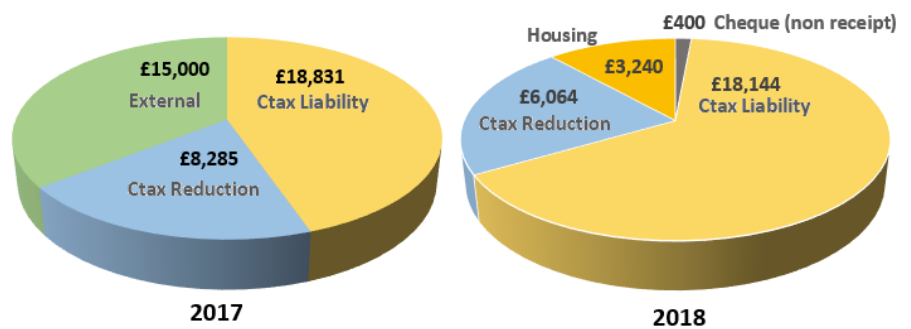
36 investigations were concluded by the team, compared to 74 for the same period last year:



The ongoing Police and employee investigations within waste continues to have a significant resource impact on the team.

## Value of completed investigations

April to August



## Investigations ongoing

There are 49 ongoing investigations currently assigned to members of the investigation team:



## Schools investigations

A number of schools have procured the services of the Investigation Team to conduct independent investigations. A disciplinary Hearing was held during May and another has been scheduled to take place during September.